



Floyds Fork Review Overlay (FFRO) Application

Louisville Metro Planning & Design Services

Case No.: _____ Intake Staff: _____

Date: _____ Fee: _____

Applications are due on Mondays at 2:00 p.m. in order to be processed that week. Once complete, please bring the application and supporting documentation to: Planning and Design Services, located at 444 South 5th Street, Suite 300. For more information, call (502) 574-6230 or visit <http://www.louisvilleky.gov/PlanningDesign>.

Project Information:

Regulated Activities (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Clearing of forested area greater than 5,000 square feet for development purposes. | <input type="checkbox"/> Construction of any structure other than those exempted in Paragraph B.1. |
| <input type="checkbox"/> Grading, excavation, construction of retaining walls, or alteration of the ground surface other than that attendant to agricultural uses. | <input type="checkbox"/> Utility construction including water, sewer or waste disposal, natural gas and electric. |
| <input type="checkbox"/> Alteration of a protected body of water including channeling, diverting, dredging or removal of stream materials. | <input type="checkbox"/> Construction of roadways or parking lots serving more than a single dwelling unit. |
| <input type="checkbox"/> Bridging or damming of a protected body of water. | <input type="checkbox"/> Subdivision of land. |
| <input type="checkbox"/> Modification of a wetland, including filling, excavation, clearing of trees, paving, construction or diversion of the water supply. | <input type="checkbox"/> Expansion of an existing residential structure by more than 50% or of a non-residential structure by more than 10% beyond the extent of the structure's square footage as existed on the effective date of this regulation. |
| | <input type="checkbox"/> Installation of a freestanding sign exceeding 30 square feet in area. |

Project Name: _____

Primary Project Address: _____

Additional Address(es): _____

Primary Parcel ID: _____

Additional Parcel ID(s): _____

Proposed Use: _____ Existing Use: _____

Existing Zoning District: _____ Existing Form District: _____

Deed Book(s) / Page Numbers²: _____

The subject property contains _____ acres. Number of Adjoining Property Owners: _____

Has the property been the subject of a previous development proposal (e.g., rezoning, variance, appeal, conditional use permit, minor plat, etc.)? *This information can be found in the Land Development Report (Related Cases)*¹ ☐ Yes ☐ No

If yes, please list the docket/case numbers:

Docket/Case #: _____ Docket/Case #: _____

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Contact Information:

Owner: ☐ *Check if primary contact*

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____

Alternate Phone: _____

Email: _____

Owner Signature (required): _____

Applicant: ☐ *Check if primary contact*

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____

Alternate Phone: _____

Email: _____

Attorney: ☐ *Check if primary contact*

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____

Alternate Phone: _____

Email: _____

Plan prepared by: ☐ *Check if primary contact*

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____

Alternate Phone: _____

Email: _____

Certification Statement: A certification statement **must be submitted** with any application in which the owner(s) of the subject property is (are) a limited liability company, corporation, partnership, association, trustee, etc., or if someone other than the owner(s) of record sign(s) the application.

I, _____, in my capacity as _____, hereby
representative/authorized agent/other

certify that _____ is (are) the owner(s) of the property which
name of LLC / corporation / partnership / association / etc.

is the subject of this application and that I am authorized to sign this application on behalf of the owner(s).

Signature: _____ Date: _____

I understand that knowingly providing false information on this application may result in any action taken hereon being declared null and void. I further understand that pursuant to KRS 523.010, et seq. knowingly making a material false statement, or otherwise providing false information with the intent to mislead a public servant in the performance of his/her duty is punishable as a Class B misdemeanor.

Please submit the completed application along with the following items:

Project information

- ☐ Land Development Report¹
- ☐ A copy of the current recorded deed² (*must show "End of Document" stamp on last page*)
- ☐ Letter of explanation for the proposed development
- ☐ Eight copies of the development plan, including the following elements:
 - ☐ Plan drawn to a reasonable scale [engineer's scale (1" = 20') or architect's scale (1/8" = 1')]
 - ☐ Vicinity map that shows the distance from the property to the nearest intersecting street
 - ☐ North arrow
 - ☐ Street name(s) abutting the site
 - ☐ Property address, parcel ID, and dimensions
 - ☐ Building limit lines
 - ☐ Electric, telephone, drainage easements with dimensions
 - ☐ Existing and proposed structures with dimensions and distance from property lines
- ☐ One elevation drawing of the proposed new structure(s)

Mailing labels to notify Adjoining Property Owners (APOs)³

- ☐ One set of mailing label sheets for: 1st and 2nd tier APOs; and those listed on the application
- ☐ One copy of the APO mailing label sheets

Fee (Cash, charge or check made payable to the Department of Codes & Regulations)

For staff-approvable plans:

- ☐ \$80.00 Application Fee + \$25.50 Clerk's Fee = **\$105.50**
(*If two or more applications are submitted simultaneously for the same site, only one Clerk's Fee is required.*)

For cases that require action by the Planning Commission:

- ☐ \$200.00 Application Fee + \$25.50 Clerk's Fee = **\$225.50**
- ☐ \$1 per Adjoining Property Owner
(*If two or more applications are submitted simultaneously for the same site, only one Clerk's Fee is required.*)

Resources:

1. Detailed instructions to obtain a Land Development Report are available online at:
<http://www.louisvilleky.gov/PlanningDesign/IWantTo/Find+a+Zoning+District.htm>
2. Deeds and plats can be found at the Jefferson County Clerk's Office, located at the 2nd floor of Metro Hall (527 West Jefferson Street, telephone: 502-574-6220). Many deeds, plats and other records are available online at:
<http://www.landrecords.jcc.ky.gov/records/S0Search.html>
3. Property ownership information can be found at the Property Valuation Administrator (PVA) office at 531 Court Place, Suite 504. Instructions to obtain APO information: <http://www.louisvilleky.gov/PlanningDesign/APO>